

## **Transition Fund for Community Initiatives for Open Access Children's Services Grant Monitoring**

### **Monitoring of Successful Projects**

#### 1. Background

All projects funded through the Transition Fund for Community Initiatives for Open Access Children's Services grant scheme are subject to monitoring. Further, all projects awarded £5,000 and over have a funding agreement in place. The funding agreements include provision for monitoring projects by the County Council.

#### 2. Purpose of monitoring projects

It is proposed that monitoring is undertaken in order to safeguard the council from potential risks from funding not being used appropriately by the organisations it has been awarded to. Monitoring will also be used as an opportunity to measure success, assess the impact of projects upon the communities of Oxfordshire and collect feedback from the organisations funded. By contacting these organisations the Council would be able to make sure that:

- projects are up and running, delivering outcomes as proposed
- organisations have the chance to report on their success
- funding is spent appropriately and misuse of funds is detected

#### 3. Monitoring approach

While County Councillors play a key role in the ongoing monitoring of the projects funded in their communities, we propose to contact the organisations directly.

The organisations will be expected to comply with:

- a 4 month monitoring meeting with the community coordinator
- a further monitoring meeting around the 8 month point
- submission of an annual monitoring return

Organisations will be contacted by email or post (according to their communication needs, as specified in the Funding Request form). They will be given a brief return form following a simple template of questions to find out basic information such as:

- Project start date and progress
- Outline of how the funding was spent (including overall spend to date, description of how the money was spent, any funding left)
- Impact and outcomes of the project to date

Organisations will also be encouraged to include:

- Before and after pictures or pictures of the activity taking place that demonstrate how the money was spent

- Receipts recording how the money was spent
- Reports on the activity funded
- Feedback from individuals impacted
- Any other record of the activity funded (e.g. promotional flyers and posters)

The organisations contacted will be advised to return the completed form to us within one month of receipt.

#### 4. Scope

Thirty-nine projects were funded through the Transition Fund for Community Initiatives for Open Access Services in the financial year 2017/18. Thirty-four were awarded over £5,000 and therefore have a legal Funding Agreement in place. We will monitor these projects.

Based on the date of grant award, where it is over £5,000 and therefore subject to a Funding Agreement, the following projects are contacted for monitoring purposes

Project	Amount	Funding Agreement Date	Estimated Completion Date	Councillor
<b>The Ace Centre (Ace Children's Centre)</b>	£29,983	6 Apr 2017	31 March 2020	Cllr Hibbert-Biles
<b>St Mary's Church (Ace Children's Centre)</b>	£10,000	11 August 2017	31 March 2020	Cllr Hibbert-Biles
<b>Ambrosden 4 Children (Ambrosden Children's Centre)</b>	£5,964	12 July 2017	31 March 2020	Cllr Sames
<b>Aspire (Florence Park Centre)</b>	£30,000	24 October 2017	31 March 2020	Cllr Sanders
<b>Barton Community Association (Barton Early Intervention Satellite)</b>	£14,000	6 Apr 2017	31 March 2020	Cllr Phillips
<b>Benson Little Acorns</b>	£22,000	TBC	31 March 2020	Cllr Gray
<b>Employment Action Group (Berinsfield Children's Centre)</b>	£35,000	1 Apr 2017	31 March 2020	Cllr Lindsay-Gale
<b>Bloxham Primary School – The Cherry Tree Centre (Butterfly Meadows)</b>	£29,385	1 Apr 2017	31 March 2020	Cllr Mallon
<b>Carterton Town Council (Carterton Children's Centre)</b>	£30,000	1 Apr 2017	31 March 2020	Cllr Handley
<b>Chalgrove Primary School (Chalgrove &amp; Watlington Children's Centre)</b>	£30,000	25 May 2017	31 March 2020	Cllr Harrod
<b>Didcot APUK</b>	£6,056	18 May 2018	31 March 2020	Cllr Thompson
<b>East Oxford Primary School (East Oxford Children's Centre)</b>	£20,000	TBC	31 March 2020	Cllr Azad

<b>Botley Bridges (Elms Road Children's Centre)</b>	£30,000	1 Apr 2017	31 March 2020	Cllr Roberts
<b>Faringdon Town Council (Faringdon Children's Centre)</b>	£30,000	25 May 2017	31 March 2020	Cllr Heathcoat
<b>Donnington Doorstep (Florence Park Children's Centre)</b>	£32,239	8 Aug 2017	31 March 2020	Cllr Sanders
<b>Dovecote Voluntary Parent Committee</b>	£12,100	10 April 2018	31 March 2020	Cllr McIlveen
<b>Grandpont Nursery (Grandpont Children's Centre)</b>	£35,600	6 Apr 2017	31 March 2017	Cllr Afridi
<b>St Johns Church (Grove &amp; Wantage Children's Centres)</b>	£40,000	1 Apr 2017	31 March 2020	Cllr Patrick & Cllr Hannaby
<b>Kidlington with Hampton Poyle PCC (Kaleidoscope Children's Centre)</b>	£35,500	1 Apr 2017	31 March 2020	Cllr Billington
<b>Friends of Maple Tree (Maple Tree Children's Centre)</b>	£30,000	16 June 2017	31 March 2020	Cllr Johnson
<b>HBC Superdads (Marston Northway Children's Centre)</b>	£5,940	4 September 2017	31 March 2020	Cllr Lygo
<b>St Nicholas Primary School (Marston Northway Children's Centre)</b>	£8,000	1 Apr 2017	31 March 2020	Cllr Lygo
<b>Abingdon Baby Café (North Abingdon Children's Centre)</b>	£5,000	08 Aug 2017	31 March 2020	Cllr Smith
<b>Cuttleslowe Primary School &amp; Cuttleslowe Community Association (North Oxford Children's Centre)</b>	£30,000	11 May 2017	31 March 2020	Cllr Buckley
<b>Henley Baptist Church &amp; D:two (Rainbow Children's Centre)</b>	£29,900	1 Apr 2017	31 March 2020	Cllr Gawrysiak
<b>Sharing Life Trust (Red Kite Centre, Thame)</b>	£30,000	1 Apr 2017	31 March 2020	Cllr Carter
<b>Abingdon Carousel (South Abingdon Children's Centre)</b>	£28,500	TBC	31 March 2020	Cllr Fawcett
<b>The Kings Church (South Didcot)</b>	£45,000	TBC	31 March 2020	Cllr Thompson
<b>Slade Nursery School</b>	£30,341	8 January 2018	31 March 2020	Cllr Brighouse
<b>Sunshine Centre (Sunshine Children's Centre)</b>	£18,585	12 July 2017	31 March 2020	Cllr Cherry
<b>Thomas Gifford Trust (Charlbury)</b>	£10,769	20 April 2018	31 March 2019	Cllr Leffman
<b>Witney Churches (Witney Children's Centre)</b>	£22,500		31 March 2020	Cllr Price

<b>St Edburg's Church With Kingsmere</b>	£11,200	10 May 2018	31 March 2020	Cllr Waine
<b>Wallingford Town Council (Wallingford Children's Centre)</b>	£30,000	28 July 2017	31 March 2020	Cllr Atkins

**June 2018****Contact us:**

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